

RUSH-HENRIETTA CENTRAL SCHOOL DISTRICT

District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

Board of Education

Diane E. McBride, President
Pamela J. Reinhardt, Vice President
Robert C. Bower
Jean M. Chaudari
Rosie B. Mitchell
Sue A. Smith
Phyllis P. Wickerham

Meeting Minutes For: FEBRUARY 26, 2013

Ninth Grade Academy
Diana "Dee" Strickland Conference Room
2000 Lehigh Station Road
Henrietta, New York

J. Kenneth Graham Jr., Ph.D., Superintendent of Schools
Karen A. Flanigan, School District Clerk

All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.

Others Present:

Mrs. Nerlande Anselme, Executive Director, Student and Family Services
Mrs. Denise Anthony, Assistant Superintendent, Quality Assurance and Community Relations
Mr. Stephen Barbeau, Assistant Superintendent, Human Resources and School Operations
Mr. George DesMarteau, School Attorney
Dr. J. Kenneth Graham Jr., Superintendent of Schools
Mr. Andrew Whitmore, Executive Director, School Finance
Mrs. Dina Wilson, Assistant Superintendent, Curriculum and Instruction

I. Call to Order

Mrs. McBride called the meeting to order at 6 p.m.

Call to Order

II. Executive Session to Discuss Personnel Matters Regarding Exempt Salary Compensation

Executive Session

**MOTION TO ENTER EXECUTIVE SESSION AT 6 P.M.
TO DISCUSS PERSONNEL MATTERS REGARDING
EXEMPT SALARY COMPENSATION
MOVED: Mrs. Wickerham
SECONDED: Mrs. Mitchell
MOTION CARRIED: 7-0**

**MOTION TO EXIT EXECUTIVE SESSION AT 7:12 P.M.
MOVED: Mrs. Mitchell
SECONDED: Mrs. Chaudari
MOTION CARRIED: 7-0**

1. Call to Order, Pledge of Allegiance, Introductions, Agenda Review, and Announcements

Mrs. McBride reconvened the meeting at 7:18 p.m. The Pledge of Allegiance was recited and introductions were done. During agenda review, Mrs. McBride added two items to the agenda - #3F (Action pertaining to approval of an overnight field trip) and #6C (Nomination of Candidate to the BOCES Board of Education). Mr. Bower would like to add #6D (Webinar Discussion-"The School Board Self-Evaluation").

Reconvene Meeting

2. Public Forum

No one came forward to address the board.

Public Forum

3. Consent Agenda Items for Routine Matters (Reference Appendices #3A-F)

- A. Action pertaining to the award of bids:
 - 1. Play program printing
- B. Action pertaining to acknowledgement of payment of a refund of taxes on tax account numbers 188.61-1-41 (2011-12 and 2012-13) and 189.09-1-52 (2012-13) due to a clerical error in which the Basic STAR and Enhanced STAR exemptions were not recorded on the final assessment rolls by the town of Henrietta
- C. Action pertaining to approval of a donation
- D. Action pertaining to approval of CSE/CPSE recommendations
- E. Action pertaining to approval of minutes of the Board of Education meeting(s):
 - 1. Minutes of the meeting of February 12, 2013
- F. Action pertaining to approval of an overnight field trip

**MOTION PERTAINING TO ACCEPTANCE
OF CONSENT AGENDA ITEMS #3A-F
MOVED: Mr. Bower
SECONDED: Mrs. Wickerham
MOTION CARRIED: 7-0**

Dr. Graham provided explanations to questions raised regarding the donation and the late field trip request.

4. Action pertaining to approval of Personnel Actions (Reference Appendix #4)Personnel
Actions

**MOTION PERTAINING TO APPROVAL
OF PERSONNEL ACTIONS
MOVED: Mrs. Smith
SECONDED: Mrs. Chaudari
MOTION CARRIED: 7-0**

5. Superintendent's ReportSuperintendent's
Report**A. Written Information (Reference Appendix #5A-1)****1. Student Disciplinary Referrals Report – 1st Semester**

Dr. Graham provided highlights of the report. He explained the difference in the number of middle school referrals saying many of the same kids have multiple referrals and schools still are not reporting consistently. He said there's a need to develop more stability on reporting practices and hopefully this will be done by next fall. He said referrals are up a bit, but he is not concerned. Mr. Bower asked about the jump in the Endangering Health, Safety and/or Morals category and Mrs. Nerlande explained that most Dignity for all Students Act (DASA) information is reported in this category.

B. Oral Information**1. American Association of School Administrators (AASA) Conference Report**

Dr. Graham said overall, it was a satisfactory conference and informative, and that he mainly received affirmation that what Rush-Henrietta is doing is at the cutting edge of what's taking place nationally. There were four areas of concentration: common core learning assessment, technology integration, social media, and student health. He talked about two of the thought sessions he attended – one by Charlotte Danielson on making the most of teacher evaluations and that if you want to improve student learning, you have to improve teacher practices. The other session was by Deb Delisle, assistant secretary for Elementary and Secondary Education, who said, today is too late for what we need for tomorrow. She said we have to figure out what our education systems need to look like 10 years from now and to be sure to focus on the learning

climate as much as on the culture. Dr. Graham feels we're on the upper tier of the curve as being well on our way to a standards-based school district.

Dr. Graham also brought the board up-to-date on the hiring process for the two administrative vacancies (Crane Elementary School principal and Special Education coordinator) and provided an explanation, along with Mr. Barbeau, of the visit the district received from the Public Employee Safety and Health (PESH) Bureau.

2. Budget Development

Dr. Graham said there is nothing new to report. He mentioned two things on the horizon – federal aid for developmental disabilities being dramatically reduced and federal sequestering – looks like it will happen. He said plans have been made to accommodate these items in our budget. He will get information from his upcoming superintendents meeting. He also added that the district will receive about \$56,000 from a technology grant. Mrs. Anthony said it was from a lawsuit settlement from Microsoft.

6. New Business (Reference Appendices #6A, C)

A. Town Boards' meeting

Everyone was fine with the letter to be sent to town supervisors.

B. Board Budget for 2013-14

More information is needed and this item will be added to the next board agenda.

C. Nomination of Candidate to the BOCES Board of Education

Board of Education members and Dr. Graham agree that Mr. Buttram has done a good job soliciting the district's interests and are very pleased with his representation. They have agreed to nominate him as a candidate for membership on the Monroe #1 BOCES Board beginning July 1, 2013, and ending June 30, 2016.

**MOTION PERTAINING TO APPROVAL OF
D. BRYAN BUTTRAM AS A CANDIDATE
FOR MEMBERSHIP ON THE MONROE #1
BOCES BOARD FOR A TERM OF OFFICE
TO BEGIN JULY 1, 2013, AND END JUNE 30, 2016**

**MOVED: Mrs. Wickerham
SECONDED: Mrs. Reinhardt
MOTION CARRIED: 7-0**

D. Webinar Discussion – “The School Board Self-Evaluation”

Mr. Bower informed the board of an upcoming webinar regarding school board self-evaluation and his thought to purchase it with his complimentary NYSSBA training certificate. All board members agreed it would be a good purchase. Mrs. Flanigan will place the order.

7. Board Member Reports

A. MCSBA Information Exchange Committee (Feb. 13)

Mrs. Mitchell and Mrs. Anthony were both in attendance. Mrs. Mitchell said the main focus of the presentation, by Hilton Central School District, was on how they are implementing their policy on cell phone/other electronic device use during the school day. Discussion also ensued about students who do not have a device, parents who may restrict their use of the device, and economic issues. Hilton believes the use of the devices/technology in the classroom has resulted in a positive learning experience. Mrs. Wickerham forwarded the minutes.

New Business

Board Member Reports

B. Health & Safety meeting (Feb. 14)

Mrs. Wickerham attended the meeting. She said Mrs. Anselme and Michael Paladino, school resource officer, attended a Monroe County Sheriff's meeting where Rush-Henrietta's emergency response card was used as a best practice. She said the district is once again right up there on top, making sure it's doing the best for our students. She also said three different ways were outlined to inform district staff of safety issues – direct contact with the building administrator, the safety tip line, and the website.

8. Board Meeting Recap

- Mrs. Flanigan will inform board members when she receives the webinar information.
- The board's budget discussion for 2013-14 will be moved to a future meeting.
- Mrs. Flanigan will respond to the Youth Hall of Fame dinner invitation for all board members.

9. Adjournment

**MOTION TO ADJOURN THE MEETING AT 8:12 P.M.
MOVED: Mr. Bower
SECONDED: Mrs. Reinhardt
MOTION CARRIED: 7-0**

Respectfully submitted,

Karen A. Flanigan
School District Clerk
Board Approved: March 12, 2013

Meeting Recap

Adjournment